11 October 2024

Dear Parent/Carer

**Mock Examinations**

I am writing to update you with information regarding the forthcoming Mock Assessments for Year 11 which are due to take place between Monday 18 November and Thursday 28 November.

Mock Assessments are an ideal opportunity for students to experience the preparation, organisation and expectations required for the GCSE period. Consequently, the exams are run under the same regulations used during the summer exams and behaviour should be exemplary. Students failing to abide by exam board regulations will be sanctioned accordingly.

Please remind your child of the importance of these mock exams. Mock assessments will be run under the same regulations used during the GCSE exams. JCQ, the governing board who oversee exams, have stated that any incidents of malpractice during mock exams must be reported to exam boards. Examples of malpractice would be being in possession of/using a mobile phone or submitting fabricated evidence or plagiarised work. Such incidents would constitute malpractice and centres must report these to the appropriate awarding organisations. This means that behaviour should be exemplary, and all exam conditions must be adhered to.

Teachers will be providing students with revision materials, to support them in preparing for their upcoming assessments. Students should be preparing for these assessments using the materials provided. Please encourage your child to commence their revision now. Where students feel prepared for an exam, they experience a lower level of anxiety and will be in positive routines preparing for their exams in the summer.

Staff will be marking and moderating exam papers to ensure they are in line with exam board marking. Parents and students will be invited to attend a Mock results evening on Wednesday 8 January 2025. During the event staff will provide guidance on how to best support students leading up to exams, and students will be given their results from the mock examinations.

If your child has been granted access arrangements via the JCQ they will be provided with these for exams. All access arrangements are given based on the candidates’ normal way of working and **if they are not used or are used incorrectly, they will be removed for future assessment and examination series**.

Students will attend school as usual. A timetable for these examinations has been sent with this letter. This will support you to prepare your child in preparing for their assessments. If they are not in an exam then they will be expected to attend their scheduled lessons.

Students are expected to bring with them all their equipment. Any specialist equipment needed for the assessment will be supplied by the Academy.

Please note that some practical based examinations may take place before or after the time period specified above. Staff will inform students when practical mocks will take place, if applicable.

We wish your child the best of luck with the assessments.

Yours sincerely,

Mrs T Deane

Assistant Principal