

14 February 2025

Dear Parent/Carer,

**RE: ASPIRE Award – 2025 Launch**

Following the launch of our ASPIRE Award programme last academic year, I am delighted to write to you to inform you that process for completing the Award for this academic year is now open. The Award has been reviewed and updated with further challenges and criteria, following feedback from both Student Council, our PVT and members of staff.

All students in the Academy have been informed about the Award in tutor time and there is an editable copy of the portfolios uploaded for students to access on Satchel One. Between now and the deadline, tutors and Heads of Year will continue to support students to complete their Award. Our challenge is to beat our previous best of 152 students completing the Award in an academic year!

The ASPIRE Award is all about helping students to develop their **character** by focusing their mind on getting involved and making a **positive contribution**. On competing the Award, as well as achieving a sense of satisfaction, students will be presented with their certificate, a prestigious ASPIRE Award Pin Badge as well as recognition on our ASPIRE Award wall in Reception at the Academy.

The ASPIRE Award has three levels, bronze, silver and gold. All students will start by completing bronze, and work through the Award during their time at the Academy. **The suggested task list is not exhaustive. Students who are involved in an activity that is not listed, either in school or outside of school, then they should enter the evidence in the ‘Supporting Statement’ box on each page.**

How can I access the portfolio?

* Students can access an electronic copy of the portfolio on Satchel One
* Students can request a paper copy from their tutor after half term

How do I submit the portfolio once I have completed it?

* Electronically on Satchel One
* By hand to Reception

The deadline for ASPIRE Award Submissions for 2025 will be **Friday 11 July**. Full timeline on following page.

Yours sincerely

**Mr J Perkins**

**Assistant Principal**

**ASPIRE Award Timeline**

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| Date | Outline |
| February | **ASPIRE Award Launch**  Award set on Satchel One  Letter Home  Information to tutors |
| February – July | **“Make it happen”**  Students complete their ASPIRE Award portfolio.  Tutor support  Messaging and reminders in assembly |
| June | Reminder email and message to school community |
| July 11 2025 | **Deadline**  All booklets to be submitted  Paper copies to Reception and electronic copies on Satchel One |
| End of September 2025 | **Celebrate**  Students informed of outcome and invited to ASPIRE Award Presentation |