



27<sup>th</sup> June 2024

Dear Parent/Carers,

### Academy Locker Rental

From September 2024 we will be changing the way that we organise the rental of our Academy lockers to students.

All students currently renting lockers will need to return their locker keys to the Finance Department **by Thursday 18 July**, having removed all of their belongings from their locker. Once the key has been returned refunds of the £7.50 deposit will be made over the summer holidays. The refund will be made to you by bank transfer and in order to facilitate this, please complete the form below and return with your child's locker key. Refunds are likely to be made during the exam result period, which is during the second half of August.

**If your child's key is not returned by the 18<sup>th</sup> July, then we will be unable to process your deposit refund.**

From September 2024, locker rental will be done on an annual basis at the start of each academic year. The rental of a locker will be £15.00 per year. Students will also need to provide their own padlock and key for their allocated locker. More details regarding this system and how to apply for a locker will be issued at the start of September.

We understand that changes can sometimes cause inconvenience, and we appreciate your understanding and support as we implement this new system. Should you have any questions or require further information, please do not hesitate to contact the Academy.

Yours sincerely

**The Bourne Academy**

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### LOCKER KEY RETURN FORM (please return with locker key)

**Student name:** .....

**Tutor group:** .....

**Locker Number:** .....

### Details for deposit refund:

Name on bank account: .....

Sort code (6 digits): .....

Account Number (8 digits): .....

Principal: Mr M Avoth

The Bourne Academy, Hadow Road, Bournemouth, Dorset BH10 5HS

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