

27 September 2023

Dear Parent/Carer,

RE: Year 7 & Year 8 Parent Teacher Consultation Evening Wednesday 11 October

Please be advised that bookings for our Year 7 & Year 8 Parent Teacher Consultation Evening, taking place on **Wednesday 11 October**, will be available from **3:00pm on Wednesday 27 September**.

We are looking forward to welcoming you and your child to the Academy for the PTC on **Wednesday 11 October**. We advise that you allow approximately **one hour** for your visit. This will enable you to meet your child's tutor and tour the school where other teaching staff will be available in subject areas. Please be aware that tours will need to conclude by 6:00pm, therefore if you have a booking close to 6:00pm with your tutor we ask that you complete your tour prior to the meeting.

There are three key parts to the first Parent Teacher Consultation Evening:

1. Your child's tutor will have data provided by all your child's teachers and will be able to give an overview of their progress as well as details on how they have settled in. To book your appointments you will only require your child's name and date of birth. **Please use the link below to book your 5-minute appointment with your child's tutor.** <https://bourne.schoolcloud.co.uk>
2. Your child will then be able to take you on **a tour of the Academy**. This will give you a chance to see the Academy and, on your tour, **class teachers will be available** in their subject area should you have any subject specific questions. If your tutor appointment is at the end of the evening, please complete your tour before your appointment.
3. **The Senior Leadership team, Heads of House and our SENDCO** will be available throughout the evening should you have any further queries.

We look forward to welcoming you to the Academy on Wednesday 11 October.

Yours sincerely

Mrs K Franklin
Assistant Principal