



2 February 2024

Dear Parent/Carer,

Subject: Responsible Use of First Aid Services

As part of our commitment to maintaining a safe and healthy environment for all students, we would like to address the responsible use of our first aid services.

It is essential to recognise that while we provide first aid assistance, The Bourne Academy is not an Accident & Emergency (A&E) facility. **Our first aid services are intended to address immediate, minor injuries that occur during the Academy day.** We are not equipped to handle pre-existing or chronic medical conditions (unless subject to a formal medical care plan), or injuries sustained outside of the school premises.

To ensure that our first aid services are available to those who genuinely require them, we kindly ask for your cooperation with the following guidelines:

1. Emergency First Aid Only:

Our first aid services are designed to provide immediate assistance in emergency situations. Please understand that our staff are not authorised to diagnose medical conditions, nor do they have time to address previous injuries. Following genuine first aid being administered on the day, we will advise seeking appropriate medical attention from a healthcare professional for a diagnosis or for any further assessment required.

2. Sanction for Mobile Phone Use:

We remind parents/students that the use of mobile phones during school hours is forbidden. Use of mobile will result in a sanction, so please remind your children not to use phones at all (even in the event of feeling unwell).

3. Pain Relief Before School:

If your child suffers from a recurring medical condition or experiences pain, we recommend administering pain relief before the school day begins. This can help manage discomfort until lunchtime, allowing your child to focus on their studies without interruption. Unless urgent, we will only administer pain relief from lunchtime.

4. Teach Resilience:

Please help us by encouraging your child to develop resilience and self-reliance. Teach them to assess minor situations and determine if they can manage on their own. Building resilience empowers students to handle challenges effectively and promotes independence.

Principal: Mr M Avoth

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5. Do Not Pick Up Child Without School Contact:

In the event of an injury or illness during school hours, we kindly request that you refrain from picking up your child unless you have been contacted by the Academy. Our staff will keep you informed and seek your guidance if necessary.

By adhering to these guidelines, we can ensure that our first aid services remain available and effective for those who genuinely need them. We appreciate your understanding and cooperation in promoting a safe and supportive learning environment at The Bourne Academy.

Thank you for your continued support.

Kind regards

The Bourne Academy

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